

**TENNESSEE BOARD OF ALCOHOL AND DRUG ABUSE COUNSELORS
MINUTES**

DATE: September 16, 2005

TIME: 9:00 A.M.

LOCATION: Tennessee Room
Ground Floor, Cordell Hull Building
Nashville, TN

BOARD MEMBERS

PRESENT: Albert Richardson, Jr., Chair
Karen Starr, Secretary
Chelsea Taylor, Board Member
Michael Jackson, Board Member

BOARD MEMBERS

ABSENT: Janice Higgins, Consumer Member

STAFF PRESENT: Joan Burk, Board Administrator
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules Coordinator
Barbara Maxwell, Administrative Director

Mr. Albert Richardson, board chair, called the meeting to order at 9:02 a.m. A sufficient number of board members were present to constitute a quorum.

Approve Minutes

Upon review of the May 20, 2005 board meeting minutes, Ms. Starr made a motion, seconded by Mr. Taylor, to approve the minutes as corrected. The motion carried.

Conflict of Interest

Ms. Armstrong reviewed the conflict of interest policy with the board asking the board members to disclose any conflict of interest they may have prior to contested cases or any other legal proceedings or matters to determine if there is a conflict of interest. Ms. Armstrong stated that if a board member does have a conflict of interest they must recuse him/herself and leave the hearing room during the discussion and vote.

Office of General Counsel (OGC) Report

Ms. Armstrong reviewed the OGC report stating Rule 1200-30-1-.09 regarding supervision standards/pre-approved continuing education and Rule 1200-30-1-.05 regarding criminal background checks for initial applicants for licensure are under review by the Attorney General.

Ms. Armstrong stated there are currently three (3) open files pertaining to the Tennessee Board of Alcohol and Drug Abuse Counselors.

Jerry Kosten, Rules Coordinator

The board discussed a rule change to the process of licensing to decrease the length of time the application remains open by having applicants take and pass the written examination before an application can be completed and presented to the board.

The board discussed a rulemaking hearing on a new law which allows health related boards to use a screening panel. Mr. Kosten said the screening panel is nominated by the board members and has the same authority as the board. The screening panel would hear complaints from those persons who have agreed to have their complaints heard before the panel and the panel would make a decision on those complaints without having OGC involved. If the complainant did not agree with the panel, then the case would be sent to investigations for their involvement.

Mr. Kosten discussed the new law passed to require every board under Health Related Boards (HRB) to promulgate advertising rules. Mr. Kosten stated the language that spoke of fees was removed.

Upon discussion, Ms. Starr made a motion, seconded by Mr. Taylor, to adopt a rule change regarding licensure requirement and authorize a rulemaking hearing pertaining to the new law regarding advertising; screening panels; and continuing education rules regarding approval of multiple courses for course providers. The motion carried.

Consent Order for Rose Mary Tilson

Upon discussion of the consent order for **Rose Mary Tilson**, who engaged in a personal relationship with a patient, Mr. Jackson made a motion, seconded by Ms. Starr, to approve the consent order to revoke Ms. Tilson's license. The motion carried.

Investigative Report

Ms. Armstrong reviewed the investigative report stating there are seven (7) cases in investigations; two (2) we referred to OGC leaving five (5) cases in investigations.

Disciplinary Report

Ms. Armstrong reviewed the summary of currently monitored practitioners. Ms. Armstrong said following the report is a history of Alcohol and Drug Abuse Counselors who have been disciplined by the board.

Financial Report

Ms. Burk reviewed the financial report with the board stating there is a cumulative carryover from June 30, 2005 of \$56,584.38.

Administrative Report

Ms. Burk reviewed the administrative report stating there are 532 licensed Alcohol and Drug Abuse Counselors, 110 retired, 164 failed to renew and 9 deceased. Ms. Burk stated that between May 5, 2005 and August 22, 2005, 83 licensees have renewed their license, 16 of those licensees renewed online.

Ms. Burk stated that the continuing education audit is complete. There were 202 licensees audited, 100 licensees were in compliance and 77 were found out of compliance. Ms. Burk said that 26 licensees did not respond to the continuing education audit, their names will be submitted to OGC.

Update from Task Force

Ms. Starr stated the task force met to rewrite the oral exam. Ms. Starr asked the board to review the draft she submitted for approval to be used at the next oral exam.

Upon review, Mr. Taylor made a motion, seconded by Mr. Jackson, to accept the amended oral exam. The motion carried.

Discuss and consider the process of appointing exam team duties

Ms. Starr requested Ms. Burk send a letter to the people listed to advise them they have been reappointed for site examiners.

Discuss application changes

Ms. Armstrong instructed the board to look over the new application and see if there are any changes that need to be made.

Letters to be reviewed

The board reviewed a letter from Ms. Julie A. Smith, Managing Director TAADAS, requesting the board add Ms. Sharon Trammell to the sum committee task force.

Mr. Richardson said Ms. Smith was added to the committee today.

The board reviewed a letter from Ms. Melissa Tull, LADAC, requesting the board allow the courses from her masters level classes to be used as continuing education.

Ms. Armstrong stated rule 1200-30-1-.12 (5) states that the licensee is responsible for determining if the continuing education course meets the ce requirements as stipulated in the rules.

File review

Upon review of the file for **Bruce Wayne Helms**, Mr. Jackson made a motion, seconded by Mr. Taylor, to approve Mr. Helms to sit the written exam. The motion carried.

Upon review of the file for **Michelle Schwartz**, reciprocity applicant, Mr. Richardson made a motion, seconded by Mr. Jackson, to approve Ms. Schwartz to sit for the written exam. The motion carried.

Upon review of the file for **Melody Morris**, Mr. Taylor made a motion, seconded by Mr. Jackson, to approve Ms. Morris to sit for the written exam. The motion carried.

Upon review of the file for **Shaundra Easley**, reciprocity applicant, Ms. Starr made a motion, seconded by Mr. Jackson, to approve Ms. Easley to sit for the written exam. The motion carried.

Upon review of the file for **James McFarland**, reciprocity applicant, Ms. Starr made a motion, seconded by Mr. Jackson, to approve Mr. McFarland to sit for the written exam. The motion carried.

Upon review of the file for **Jill Cusack**, reciprocity applicant, Mr. Taylor made a motion, seconded by Ms. Starr, to approve Ms. Cusack to sit for the written exam. The motion carried.

Upon review of the file for **Camille Horton**, Mr. Jackson made a motion, seconded by Mr. Taylor, to approve Ms. Horton to sit for the written exam. The motion carried.

Upon review of the file for **Andrew Anderson**, Ms. Starr made a motion, seconded by Mr. Taylor, to approve Mr. Anderson to sit for the written exam. The motion carried.

Upon review of the file for **Charlotte Buchanan**, Mr. Richardson made a motion, seconded by Mr. Taylor, to approve Ms. Buchanan to sit for the written exam. The motion carried.

Ratify Oral Exam Results

Ms. Starr made a motion, seconded by Mr. Jackson, to ratify the following oral exam results:

Tyrone Cheers	Pass
Joseph Kevin Johnson	Fail
Lynn Manderson	Fail

The motion carried.

Ms. Starr made a motion, seconded by Mr. Jackson, to issue **Tyrone Cheers** a license. The motion carried.

Ratify Reinstatement

Upon review of the reinstatement application of **Robert L. Taylor**, Mr. Richardson made a motion, seconded by Mr. Taylor; the reinstatement of Mr. Taylor's license is conditioned on compliance with the policy statement adopted by the board in May 2003 regarding licensees who have been practicing with an expired license. Mr. Taylor will be assessed forty-four (44) months of penalties under the board's policy, for a total of four thousand four hundred dollars (\$4,400). The motion carried.

Upon review, Ms. Starr made a motion, seconded by Mr. Jackson, to ratify the reinstatement application of **Farris Eugene Wright**. The motion carried.

Upon review of the reinstatement application of **Michelle Spears**, Mr. Jackson made a motion, seconded by Mr. Taylor; the reinstatement of Ms. Spears license is conditioned on compliance with the policy statement adopted by the board in May 2003 regarding licensees who have been practicing with an expired license. Ms. Spears will be assessed eight hundred dollars (\$800). The motion carried.

Approval of Continuing Education

Mr. Jackson made a motion, seconded by Ms. Starr, to approve the following continuing education home study courses to be instructed by Ken Montrose:

Helping Clients in Early Recovery, 1 hr. Client Education, 2 hrs. Treatment Planning, 3 hrs. Counseling (6 hrs.).

Helping Clients with Dual Disorders, 1 hr. Client Education, 1 hr. Assessment, 1 hr. Treatment Planning, 3 hrs. Counseling, 2 hrs. Case Management (8 hrs).

The motion carried.

Ms. Starr made a motion, seconded by Mr. Taylor, to approve the following continuing education course, to be instructed by Richard J. Laban:

Psychopharmacology in Addiction Treatment Settings, 7 hrs. Screening, 8 hrs. Assessment (15 hrs).

Dual Diagnosis: Personality Disorders, 4 hrs. Screening, 4 hrs. Assessment, 4 hrs. Crisis Intervention, 3 hrs. Referral (15 hrs).

Domestic Violence and Substance Abuse, 5 hrs. Referral, 10 hrs. Counseling (15 hrs).

Substance Abuse with Older Adults, 8 hrs. Assessment, 7 hrs. Case Management (15 hrs).

Three Theories of Counseling-Psychoanalytic, Cognitive and Reality Approaches, 15 hrs. Counseling.

Motivational Counseling, 15 hrs. Counseling

Brief Interventions in Chemical Dependency, 5hrs. Assessment, 10 hrs. Counseling (15 hrs).
Dual Diagnosis: Mood Disorders, 7 hrs. Screening, 8 hrs. Assessment (15 hrs).
Working with Gambling Problems, 15 hrs. Counseling
Brief Family Therapy for Adolescents, 15 hrs. Counseling
Case Management Issues, 10 hrs. Case Management
Drugs of Abuse, 3 hrs. Screening, 3 hrs. Assessment, 2 hrs. Referral (8 hrs).
Mental Status Assessment in Addiction Treatment Settings, 4 hrs. Screening, 4 hrs. Assessment (8 hrs).
Health Issues for Addiction Setting Employees, 4 hrs. Screening, 4 hrs. Assessment (8hrs).
Understanding Withdrawal & Detoxification, 3 hrs. Screening, 3 hrs. Assessment, 2 hrs. Referral (8 hrs).
Adolescent Treatment Issues, 4 hrs. Screening, 4 hrs. Assessment (8 hrs).
Criteria Based Documentation, 3 hrs. Screening, 4 hrs. Report and Record Keeping (7 hrs).
Group Counseling: Process and Techniques, 7 hrs. Counseling
Cognitive-behavioral Treatment of Cocaine Addiction, 3 hrs. Assessment, 3 hrs. Counseling (6 hrs).
Clinical Supervision Foundations, 6 hrs. Consultation.
Defense Mechanisms and Coping Strategies in Counseling, 6 hrs. Counseling.
Cultural Diversity in Counseling, 3 hrs. Assessment, 3 hrs. Counseling (6 hrs).
Values Driven Addiction Supervision, 6 hrs. Consultation.
Dual Diagnosis: Assessment Issues, 3 hrs. Screening, 3 hrs. Assessment (6 hrs).
Ethics Training, 6 hrs. Ethics.
HIV/AIDS Training, 2 hrs. Screening, 2 hrs. Client Education, 2 hrs. Assessment (6 hrs).
Addiction Based Treatment Planning, 6 hrs. Treatment Planning.
Aspirational Ethics, 6 hrs. Ethics.
Clinical Supervision Principles, Techniques and Methods, 6 hrs. Consultation.
The AIDS Rollercoaster: Counseling the HIV Client, 6 hrs. Counseling.
21st Century Ethics in Counseling, 6 hrs. Ethics
The Methadone Controversy, 2 hrs. Screening, 2 hrs. Assessment (4 hrs).

The motion carried.

Ms. Starr made a motion, seconded by Mr. Taylor, to approve the following continuing education course:

Women Healing, October 14-15, 2005, Atlanta Conference, Sheraton Buckhead Hotel.
The Spirit of Motivational Interviewing, Speaker - Carolina Yahne.
Creative Movement, Speaker -Teri Halperin-Eaton.
The Evidence Base: Women Care about Meaningful Research, Speaker – Carolina Yahne. 10 hrs. Counseling.

The motion carried.

Mr. Taylor made a motion, seconded by Ms. Starr, to approve the following continuing education course:

Carolinas Conference on Addiction and Recovery, October 5-8, Sheraton Chapel Hill Hotel, Chapel Hill, NC. Total of 28 hours pertaining to Primary Functions/4 hours general information.

Children in Wet Families and What to do about Them, Speaker John Edwards

How to Improve the Effectiveness of Your Clinical Work by 65% Without Hardly Trying, Speaker Scott Miller

Changing the Family Legacy, Speaker Jerry Moe

Updates on Brain Chemistry and Addiction, Speaker Fulton Crews

The Cure of Addiction in Intimacy, Speaker Terrence Real

It's Never Too Late to Have a Happy Childhood, Speaker Marshall Chapman

Statement of the Problem of Adolescent Drinking, Speaker Andrea Hussong

Alcohol, Memory, and the Adolescent Brain:"Dude, Where's My Car?", Speaker Scott Swartzwelder

Identification and Brief Intervention of Adolescent Alcohol Problems, Speaker Peter Monti;

What North Carolina Has to Offer the Clinicians's Patients, Speaker Michael Lancaster

Treating College Age Students with Drinking Problems, Speaker Allen Hamrick

Addiction Treatment Works, speaker Tom McLellan; various workshops offered.

The motion carried.

Mr. Jackson made a motion, seconded by Ms. Starr, to approve the following continuing education course:

More 2 Life Counseling, Paul Hart, Primary Trainer/Jean Davis, Co-Trainer, CADAS, 207 Spears Av, Chattanooga TN 37405

October 15, 2005, 10 hrs. Screening;

November 19, 2005, 10 hrs. Intake;

December 17, 2005, 10 hrs. Orientation;

January 21, 2006, 10 hrs. Assessment;

February 18, 2005, 10 hrs. Treatment Planning;

March 18, 2006, 10 hrs. Counseling;

April 15, 2006, 10 hrs. Case Management;

May 20, 2006, 10 hrs. Crisis Intervention;

June 17, 2006, 10 hrs. Client Education;

July 16, 2006, 10 hrs. Referral;

August 19, 2006, 10 hrs. Reports and Record Keeping;

September 16, 2006, 10 hrs. Consultation.

The motion carried.

Ms. Starr made a motion, seconded by Mr. Taylor, to approve the following continuing education courses:

Pleiades Clinical Consulting Group, Kathryn Benson, Primary Trainer, **Aug. 31, 2005/Sept. 17, 2005/Jan. 14, 2006, 10 hrs each course Screening; Sept. 28, 2005/Oct. 15, 2005/Feb. 11, 2006, 10 hrs each course Intake; Oct. 26, 2005/Nov. 19, 2005/Mar. 11, 2006, 10 hrs. each course Orientation; Nov. 30, 2005/Dec. 17, 2005/April 8, 2006, 10 hrs. each course Assessment; Dec. 28, 2005/Jan. 21, 2006/May 13, 2006, 10 hrs. each course Treatment Planning; Jan. 26, 2006/Feb. 18, 2006/June 10, 2006, 10 hrs. each course Counseling; Feb. 22, 2006/Mar. 18, 2006/July 8, 2006, 10 hrs each course Case Management; Mar. 22, 2006/April 15, 2006/Aug. 12, 2006, 10 hrs. each course Crisis Intervention; April 26, 2006/May 20, 2006/Sept. 9, 2006, 10 hrs. each course Client Education; May 24, 2006/June 17, 2006/Oct. 14, 2006, 10 hrs. each course Referral; June 28, 2006/July 15, 2006/Nov. 11, 2006, 10 hrs. each course Report and Record Keeping; July 26, 2006/Aug. 19, 2006/Dec. 9, 2006, 10 hrs. each course Consultation.**

The motion carried.

Ms. Starr made a motion, seconded by Mr. Jackson, to approve the following continuing education courses:

Equine-Person Connection, Angela Masini, Primary Trainer, **Sept. 23, 2005, Riverplains Farm, Knoxville, TN, Not Just Horsing Around, .5 hrs. Report & Record Keeping, 1 hr. Consultation, .5 hrs. Ethics, 1.5 hrs. Treatment Planning, 3 hrs. Counseling (6.5 hrs. total)**

The motion carried.

Ms. Starr made a motion, seconded by Mr. Jackson, to approve the following continuing education course:

Cumberland Heights, Trauma, Addiction, and EMDR, Primary Trainer Linda Hazel, **Dec. 2, 2005 and Feb. 10, 2005, Cumberland Heights Treatment Ctr., Nashville, TN., Part 1 of Workshop, 1 hr, Assessment, 1.5 hrs. Counseling, 2 hrs. Treatment Planning, .5 hrs. Referrals, .5 hrs. Client Education, .5 hrs. Consultation; Dec. 9, 2005 and Feb. 10, 2005, Cumberland Heights Treatment Ctr., Part 2 of Workshop – hrs. accumulated same as part 1 (a total of 6 hrs for each part – a person cannot take Part 2 without Part 1)**

Cumberland Heights, Clinical Documentation Series, Primary Trainer Cinde Stewart Freeman,

Series 1:Sept. 1, Sept. 6, Sept. 13, Sept. 27, 2005, Cumberland Heights Treatment Ctr., Nashville, TN, / Series 2: Oct. 3, Oct. 24, Nov. 7, Nov. 14, 2005, Cumberland Heights Treatment Ctr., Session I: The Clinical Summary and the Clinical Needs List/ Session II: Treatment Planning/ Session III: Progress Notes/ Session IV: Continuing Care Planning & Discharge Summaries; 3 hrs. Treatment Planning, 5 hrs. Record Keeping.

The motion carried.

Ms. Starr made a motion, seconded by Mr. Taylor, to approve the following continuing education courses:

Tennessee Association of Mental Health Organizations-Online Training-.5 contact hours
ce for each course. **Crisis Intervention and Resolution Including Safety Procedures;
Medications, Medication Management, and Medication Facilitation; Entitlements
and Procurement of Entitlements; Families as a System, Including Strengths,
Stresses, Dynamics, Intervention Techniques and Family/Professional
Collaboration; Assessing and Using Natural Support Systems; Legal Issues and
Mandates Regarding Mental Illness and Substance Abuse (e.g., Forensics ,
Mandatory Outpatient Treatment; Mental Health Codes; Custody; Educational
Rights); Community Support Systems, Community-Based Services, Community
Resources and Linkages with these Resources; Cultural Diversity; Etiology,
Treatment, and Diagnostic Categories of Mental Illness and Substance Abuse;
Etiology and Treatment of Alcohol and Drug Abuse, Physical and Sexual Abuse,
Suicidal Ideation, Developmental Disabilities, and Mental Retardation; Mental
Retardation; Mental Health Case Management Assessment and Mental Health Case
Management Intervention Techniques; Service Planning and Monitoring; Screening
for Inpatient Hospitalization; General Health Care Practices and Medical
Conditions Which May be Associated with Mental Illness and Substance Abuse;
Age Appropriate Developmental Principles for the consumer Population; CPR and First
Aid; Consumer Rights and Consumer Advocacy; Stress Management Skills for Mental
Health Case Managers and Other Mental Health Service Practitioners; Data Management
and Record Keeping; Rules, Regulations, Standards, Policies and Procedures Governing
the Provision of TennesseeCare- Funded Mental Health Services; Diagnosis and Treatment of
Individuals with Dual Diagnosis.**

The motion carried.

Mr. Richardson asked Mr. Jackson to listen to the oral exam tape of Mr. Peavyhouse and to make a recommendation to the board of a pass/fail decision.

Petition of a Declaratory Order for Johnnie Welch

Ms. Armstrong informed the board of a petition of a declaratory order for Johnnie Welch who was not in compliance of the 2004 continuing education audit. Ms. Armstrong stated the board can hold a contested case hearing as it relates to this petition or the board can deny it and the licensee can go to Chancery Court for a declaratory judgment.

Ms. Starr made a motion, seconded by Mr. Taylor, to deny the petition of a declaratory order for **Johnnie Welch**. The motion carried.

Schedule Board Meeting Dates for 2006

Ms. Starr made a motion, seconded by Mr. Taylor, to approve the following dates for 2006 board meetings: January 13, 2006, May 12, 2006, September 15, 2006

The motion carried.

With no other business to conduct Ms. Starr made a motion, seconded by Mr. Taylor to adjourn the meeting at 12:00. The motion carried.

Approved at the January 13, 2006 Alcohol and Drug Abuse Board Meeting